



University of Tennessee at Martin Chief Information Officer Search



MARTIN

About: University of Tennessee at Martin



From the time of its founding in 1900 as Hall-Moody Institute, through the establishment in 1927 of the University of Tennessee Junior College, to today's status as a comprehensive Masters I level public university, the University of Tennessee at Martin is committed to preparing students for success in the global economy.

The University is the major public university in West Tennessee committed to serving the entire geographical region. The main campus is located in Northwest Tennessee about 125 miles northeast of Memphis, 150 miles northwest of Nashville and 60 miles north of Jackson. The university consists of 48 buildings on a 250-acre main campus and 680 acres of teaching and research lands. More than 6,700 students attend UT Martin, representing 43 states and 21 countries, with 94% in undergraduate programs and 6% pursuing graduate degrees.

Outreach centers in Jackson, Parsons, Ripley, Selmer, and Somerville, and dual-enrollment course offerings in Tennessee high schools, bring UT Martin academic programs to people across West Tennessee. UTM is the only University of Tennessee degree-granting institution with extended-campus teaching centers. In addition, UT Martin is the largest provider of online education in the University of Tennessee system, offering high quality online programs for both undergraduate and graduate education. Several of the online programs rank in the Top 50 in the nation.

UT Martin is one of five primary degree-granting institutions in the University of Tennessee system (Knoxville, Chattanooga, Tullahoma, Memphis, and Martin). The University of Tennessee is led by the University President and governed by its Board of Trustees. The Chancellor is the Chief Executive Officer of the University of Tennessee at Martin and serves on the University of Tennessee leadership team, reporting directly to the President. This position is appointed by the President and elected by the University Of Tennessee Board Of Trustees.

The primary purpose of the university is to provide a quality undergraduate education in a traditional collegiate atmosphere characterized at all levels by close collaboration among students, faculty and staff. In addition, the university is dedicated to meeting lifelong educational needs by providing graduate programs, distance-learning opportunities and other creative endeavors. Furthermore, the university is committed to advancing the regional and global community through scholarly activities, research and public service.



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About: Martin, Tennessee

Today's City of Martin features a revitalized historic downtown business district that includes restaurants, shopping and nightlife. The university and city understand the importance of each to the other's success. Downtown Martin is the site of the annual Tennessee Soybean Festival, which attracts top entertainment and celebrates the area's rich agricultural heritage. An active Town & Gown program helps foster a positive working relationship between the city and university. The traditional college-town setting and related amenities offer a perfect environment for students who attend the university. More about Martin and links to numerous related websites may be found at: <http://www.cityofmartin.net/>



About: The Position

The Chief Information Officer (CIO) is the university's principal technology leader. The CIO is responsible for the leadership, coordination, planning, development, and security of the academic, administrative, and infrastructure technology resources and services. The CIO directs efforts to optimize and focus resources to achieve the university mission and the direct needs of the faculty, staff, and students as they fulfill their role in the university community. She/he has management responsibility for a central ITS organization with approximately 40 employees, and oversees all administrative and academic computing services, network telecommunications and academic support. Reporting to the Chancellor, he/she works closely with the University's senior leadership to plan, coordinate and support the IT services and administrative programs, as well as represents UT Martin in all UT system level discussions.



 THE UNIVERSITY OF
TENNESSEE

MARTIN

Essential Duties and Responsibilities:

- Provides executive leadership and direction for the central ITS organization toward a holistic vision that supports the vision and mission of the university.
- Promotes a culture that is open/transparent, positive, friendly and committed to the success of the organization, partners, stakeholders, and customers. Maintains an organizational environment that encourages team building, flexible collaboration and creative problem solving. Identifies and encourages professional development opportunities for all IT staff.
- Experience with developing and implementing a strategic plan for IT. A large Program Management/Project Management skill set/orientation. A strong governance orientation is highly desirable.
- Provides leadership for the day-to-day operations of ITS plans, operational and discretionary budgets, and assures responsible fiscal management of the division.
- Assures the ITS organization maintains accessibility, reliability and functionality of institutional processes that depend on technology (business continuity) and minimizes impacts of outages, intrusions, and service interruptions.
- Ensures balances between the need for mission-critical IT functions with the support of local solutions that build upon the distinctive capacity, character, community and working relationships of the individual colleges within UTM.
- Fosters strategic partnerships, maintains and nurtures effective communication with the Chancellor, Provost, Vice Chancellors and other senior staff and faculty to establish strategic goals and objectives for the University's technological advancement.
- Ensures the on-going research, evaluation and determination of campus hardware/software standards; as well as the planning, implementation and consultation for enterprise interoperability and documentation after adoption.
- Attracts new leaders and develops the existing organization. Assist managers and supervisors in hiring a qualified, diverse technical and support staff, supervises staff and assists in the resolution of personnel problems in IT.
- Works well with business/system level ITS peers to understand the ways in which technology can support the development of critical system-wide and campus capacity.
- Proactively represents the ITS department through participation in campus meetings and special projects; serves on various committees and taskforces and as the university's liaison to professional organizations, consortiums and vendors.
- Maintains a service-oriented organization that establishes goals for high-quality customer service and monitors progress on those goals. Maintains an organizational culture of assessment and consultation with constituents.
- Communicates to all campus constituencies regarding vision, goals, objectives, emerging issues, new services and impacts of technology changes on users' activities.
- Establishes policies and procedures to maintain functionality of IT systems, minimize risks with appropriate security procedures, systems, and policies. Ensures users are educated regarding risks from intrusions and service interruptions, and provides appropriate oversight to avoid illegal activities on the university's networks and systems.
- Maintains currency with trends for new technology to support and transform instructional and business processes in the university, issues and trends in higher education, and legal issues regarding technology.
- Encourages staff to maintain current expertise and to share their knowledge and experiences with others. Fosters opportunities for detailed discussion of trends, issues and innovations, and how these will/can affect the mission and goals of the university.
- Nurtures appropriate relationships with off-campus organizations to provide opportunities for the university, to showcase university achievements, and to communicate the University's identify and key messages.

Additional Desired Traits and Characteristics:



- Excellent communication and interpersonal skills with demonstrated ability to work as a team player.
- Ability to manage competing priorities deadlines and projects simultaneously.
- Knowledgeable of national higher education issues, understands their implications at the campus level.
- Clear ability to think both long range and strategically; brings vision and creativity; and inspires others to active engagement in a common enterprise.
- Able to communicate effectively to multiple constituencies, including University professionals, the academic community and the public.
- Strong communication and interpersonal skills combined with an understanding of the role of communication and personal interaction in fostering community and enhancing effectiveness.
- Embraces and effectively articulates the mission of UTM to its many constituencies with a clear commitment to academic excellence.
- Entrepreneurial and willing to take a fresh look at how to achieve strategic objectives unencumbered by historical practices or political; agendas.
- Effective and at ease in working with a diverse group of faculty, students, staff, and administrative colleagues both on campus and in multi campus university forums.
- A collaborative leadership style and personal facility in exercising leadership within the framework of shared governance.
- Has high energy and possesses a collaborative management style and enjoys student interaction, is friendly and open with all constituents.



Preferred Qualifications:

A Bachelor’s degree in computer science, technology, instructional technology, information or management sciences or a closely related field with extensive experience that equates to an advanced degree or Master’s degree along with evidence of progressive experience in management/leadership assignments. Experience managing budgets and supervising information technology personnel is necessary. Experience with large, complex enterprise systems such as Banner that support administrative computing, teaching, learning, and research is strongly preferred.

Procedure for Candidacy:

The University of Tennessee at Martin is being assisted by Harris Search Associates for this search. Please contact Jeffrey Harris, Managing Partner for further detail. Review of applications will begin immediately and will continue until the position is filled.

Contact Info:
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- Austria
- Belguim
- Brazil
- Canada
- Chile
- China
- Colombia
- Czech Republic
- Denmark
- Finland

- France
- Germany
- India
- Ireland
- Italy
- Luxembourg
- Mexico
- Norway
- Poland
- Romania
- Russia
- South Africa

- Spain
- Sweden
- Switzerland
- Taiwan
- Thailand
- The Netherlands
- United Arab Emirates
- United Kingdom
- United States
- Venezuela

