



University of South Florida Senior Associate Vice President and Dean of Undergraduate Studies

The University of South Florida (USF) based in Tampa, invites applications and nominations for the position of Senior Associate Vice President and Dean of Undergraduate Studies. Reporting to the Vice President for Student Affairs and Success, the new Senior Associate Vice President and Dean of Undergraduate Studies will provide the vision and leadership to implement a strategic plan to optimize the academic quality, research, scholarship, and engagement of the Office of Undergraduate Studies on campus, in the surrounding community, and beyond. USF seeks a dynamic leader who recognizes and fosters academic values while cultivating collegial collaborative work.

The University of South Florida is a high-impact, global research university dedicated to student success. Serving more than 48,000 students, the USF System has an annual budget of \$1.6 billion, and an annual economic impact of \$4.4 billion. USF is a Top 25 research university among public institutions nationwide in total research expenditures, according to the National Science Foundation, is ranked 43rd in the nation for research expenditures among all universities, public or private. USF is ranked 13th in the world for universities receiving patents and in the top 10 for U.S. patents among U.S. institutions as reported by NAI/IPO. USF is a member of the American Athletic Conference and sponsors 17 Division One varsity sports.

The Position: Senior Associate Vice President and Dean of Undergraduate Studies

Based on its main campus in Tampa, the University of South Florida seeks a dynamic and visionary academic leader who will strengthen the university's student success initiative and position the university for eligibility in the American Association of Universities. USF has made unprecedented gains in its efforts to accelerate college completion rates, increasing the six-year graduation rate from 48% to 68% since it established the Student Success Task Force in 2009. The new Senior Associate Vice President and Dean of Undergraduate Studies will serve as the principal architect and administrator of undergraduate academic programs and support services.

The Office of Undergraduate Studies (UGS) <http://www.usf.edu/undergrad/about-us/index.aspx> works in partnership with the academic colleges in the development, review, and enhancement of the undergraduate programs to assist faculty to provide outstanding undergraduate education for students. The members of the UGS collaborate with faculty to establish and administer academic policies, assist with undergraduate curriculum development and review, and support proposals for new and revised programs and courses through the various approval processes. In addition to assisting with the academic programs offered by the colleges, Undergraduate Studies administers a number of academic programs, the Bachelor of Science in Applied Science (BSAS), the Bachelor of General Studies (BGS), and Exploratory College Majors (ECM).

Undergraduate Studies provides a strong set of student success-focused departments and initiatives designed to make it more likely that students will successfully navigate the complexities of the transition to college and the baccalaureate experience. The Academic Success Center provides tutoring, a writing studio, and a SMART Lab designed to provide hands-on learning for STEM-related coursework. The Office of Academic Advocacy promotes student persistence by utilizing predictive analytics platforms to identify at-risk students and coordinate targeted interventions. The Office of Orientation offers intentional and specific programming for first-year students, transfer students, international students, and their families. The Office for Undergraduate

Research encourages students to engage in faculty-mentored research opportunities and other high-impact practices that promote undergraduate student success. The Global Citizens Project, USF's Quality Enhancement Plan (QEP), supports students in the development of global competencies essential for engagement and success in today's interconnected world, and works with academic departments and faculty to globalize the undergraduate curriculum. The Academy for Teaching and Learning Excellence and the Office of Community Engagement and Partnerships support faculty in their roles as teachers, mentors to students, and community-engaged scholars. These and other programs provide coordinated opportunities for students to develop their identities and intellectual competencies for successful careers and lifelong learning in a global society.

The new Senior Associate Vice President and Dean of Undergraduate Studies will bring passion and expertise to the university's ongoing student success initiative. The ideal candidate will support, motivate, and drive academic programs and students to higher levels of performance. The new Senior AVP and Dean will develop and apply best practices and policies, some of them already implemented, such as the SMART Lab, others in development, such as predictive analytics, and others not yet known or applied. The new Senior AVP and Dean will also engage students directly, encouraging them to participate actively in their own educational experience as they develop their own identities, competencies, self-motivation, global perspective, and self-regulation.

Responsibilities and Qualifications

The Senior Associate Vice President and Dean of Undergraduate Studies reports directly to the Vice President for Student Affairs and Student Success. For consideration for this position, candidates must have a doctorate in an appropriate discipline; an outstanding record of research and scholarship meriting the rank of professor with tenure; demonstrated evidence in curriculum development including a commitment to collaboration and innovative pedagogies; a demonstrated commitment to student centeredness and optimization of student learning; and at least five years of experience as a senior-level academic administrator.

USF seeks candidates with demonstrated leadership and understanding of national research practices, programs, and policies in student success. The ideal candidate will show evidence of recent accomplishments as an administrator of an undergraduate program at a comparable institution, expertise in the development of high-impact programs and support services, a commitment to the deployment of technology to promote academic success, including predictive analytics and academic tracking tools, an unquestioned commitment to enhancing undergraduate education, a strong commitment to diversity, and strong communication skills effectively utilized to develop both internal and external relationships.

The Senior Associate Vice President and Dean of Undergraduate Studies must be a strategic thinker, adept at building partnerships within a diverse community, knowledgeable in higher education issues, collaborative in developing team-focused, data-driven approaches to problem solving, and possess strong people-skills. Working in partnership with the senior administration, the successful candidate will be expected to embrace and contribute to the mission of the University. This is an outstanding opportunity for a creative leader at an exciting time in the continued growth of the USF System.

Procedure for Candidacy

Review of applications will begin immediately, and continue until the position is filled. Applications should include a current curriculum vita and letter explaining interest and relevant experience. For additional information, please refer to the following websites: the University of South Florida, <http://www.usf.edu>; the Office of Student Success, <http://usfweb3.usf.edu/studentsuccess/>; the Office of Undergraduate Studies, <http://www.usf.edu/undergrad/>.

The State of Florida has a Public Meetings Law and a Public Records Law, and all university searches are conducted under the terms thereof. All meetings of the Search Committee are publicly announced and conducted. All documents submitted to the

Committee are treated as open materials with the exception of evaluative documents specific to the performance of the faculty of the State University System of Florida.

The University of South Florida is an equal opportunity, affirmative action, equal access institution. Women and underrepresented minorities are encouraged to apply.

Nominations and applications should be submitted electronically in confidence to Jeffrey Harris, Harris Search Associates.

Contact Information:

Jeffrey Harris, Managing Partner

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Harris Search Associates

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